

CORE TRAINING:

Completion of core training is required before advancing to training track courses.

Employability Skills & Digital Literacy (1 Week)

This course provides an introduction to business etiquette, communication skills, resume writing and mock interviews. Students also learn how to effectively use computers for both virtual and in-person learning.

Florida Ready to Work (2 Days)

The Florida Ready to Work classes equip participants with essential employability skills, to show employers that you possess the capabilities necessary to thrive in the workplace.

TRAINING TRACKS:

WAREHOUSE LOGISTICS

Warehouse Logistics (4 Weeks)

The course covers all aspects of the supply chain, including packaging, warehouse operations, transportation methods, regulations and international trade. It is backed by the U.S. Department of Labor.

OSHA 10 General (10 Hours)

This training is for entry-level workers to learn to recognize, avoid, abate and prevent unsafe work conditions and health hazards.

Forklift (4 Hours)

The Forklift course is OSHA-compliant. Training methods include a non-lecture format with options for a one-day training at one of our off-site partners.

CONSTRUCTION OPERATIONS

Electrical I & II (17 Weeks)

This training provides hands-on training in basic wiring, circuit fundamentals, blueprint reading and electrical code compliance. Upon completion, you earn an Electrical level 1 & 2 certification from NCCER.

Core Construction Operations (6 Weeks)

This training covers entry-level skills in brick masonry, tiling, carpentry, electrical, plumbing, painting, landscaping and building maintenance.

Core Construction Carpentry Track (5 Weeks)

This course covers a variety of topics including tool usage, reading blueprints, measuring and cutting materials, framing and finishing techniques.



FOOD SERVICE OPERATIONS

Food Manager (8 Hours)

This training prepares you to become a responsible food manager. It is designed for mid-level or experienced professionals in the food service industry.

Alcohol ServSafe (3 Hours)

This class prepares alcohol servers to enter the workforce by providing the required alcohol server/seller information

Food Handler (3 Hours)

This training and test prepares you to become a responsible food handler. A "food handler" is a food worker in a non-managerial role.

CUSTOMER SERVICE

Retail Customer Service Operations (1 Week)

This certification track discusses the basics of customer service, sound communication, advice for dealing with challenging customers, the customer order and return process, jobs in customer service and legal concerns.

Manufacturing and Service Operations (1 Week)

This class teaches the role of manufacturing and service operation, linking market requirements with the selection of manufacturing processes, facility location strategies, facility layouts and the importance of production planning and control.

INFORMATION TECHNOLOGY

CompTIA A+ (15 Weeks)

This program includes introductory-level coursework in A+ computer programming, designed to prepare participants for the CompTIA A+ Certification exams.

Fiber Optics Installer (5 Weeks)

Students enrolled in this training develop a thorough understanding of fiber optic technology and its installation procedures. Successful completion of the program leads to a Fiber Optic Installer certification.

ENVIRONMENTAL SERVICES

CPR First Aid (4 Hours)

This CPR Certification program consists of Human Physiology, CPR and Chain of Survival, CPR on Adults and more.

Janitorial Safety Orientation (3 Hours)

This class covers common safety hazards and procedures, ensuring awareness of potential risks and preparedness to perform job duties safely.

OIC ACADEMY TRAININGS

MAY 2025

COURSE	DATES & TIME	LOCATION	LENGTH
MAY 2025			
Customer Service Retail	5/01 Fri. 12 p.m. – 4 p.m.	Broward Campus	4 Hours
Customer Service Retail	5/02 Fri. 12 p.m. – 4 p.m.	Broward Campus	4 Hours
Food Handler	5/05 Mon. 9 a.m. – 12 p.m.	Broward Campus	3 Hours
Alcohol Serv Safe	5/05 Mon. 1 p.m. – 5 p.m.	OIC Workforce Training Center at the Housing Authority of the City of Fort Lauderdale	3 Hours
Food Manager	5/07 – 5/08 Wed. 1 p.m. – 5 p.m. Thu. 1 p.m. – 5 p.m.	Broward Campus	8 Hours
Janitorial Safety	5/07 Wed. 9 a.m. – 1 p.m.	Broward Campus	3 Hours
OSHA 10 Construction	5/07 Wed. 12 p.m. – 5 p.m.	OIC Workforce Training Center at the Housing Authority of the City of Fort Lauderdale	5 Hours
Ready to Work	5/08 Thu. 9 a.m. – 12 p.m.	Broward Campus	3 Hours

Ready to Work	Thu. 1 p.m. – 4 p.m.	Broward Campus	3 Hours
MOT Flagger	5/09 Fri. 9 a.m. – 12 p.m.	Broward Campus	3 Hours
Ready to Work	5/09 Thu. 9 a.m. – 12 p.m. Thu. 1 p.m. – 4 p.m.	Broward Campus	3 Hours
Digital Literacy	5/12 – 5/16 Mon. – Thu. 9 a.m. – 1 p.m.	Broward Campus	4 Hours
Employability Skills	5/12 – 5/16 Mon. 1 p.m. – 4 p.m.	Broward Campus	3 Hours
CPR	5/14 Wed. 1 p.m. – 5 p.m.	OIC Workforce Training Center at the Housing Authority of the City of Fort Lauderdale	4 Hours
Janitorial Safety	5/16 Fri. 1 p.m. – 4 p.m.	Broward Campus	3 Hours
Core Construction (Carpentry Track)	5/19 - 6/18 Mon. - Thu. 8 a.m. – 1 p.m. Fri. 8 a.m. – 4 p.m.	OIC Workforce Training Center at the Housing Authority of the City of Fort Lauderdale	5 Weeks
Fiber Optics Installer (Broward)	5/19 - 6/18 Mon. - Thu. 1 - 4 p.m.	OIC Workforce Training Center at the Housing Authority of the City of Fort Lauderdale	5 Weeks
Fiber Optics Installer (Miami)	5/19 - 6/18 Mon - Thu. 9 a.m. – 1 p.m.	Miami Campus	5 Weeks
Food Handler	5/21 Wed. 1 p.m. – 4 p.m.	Broward Campus	3 Hours
Flagger	5/21 Wed. 1 p.m. – 5 p.m.	OIC Workforce Training Center at the Housing Authority of the City of Fort Lauderdale	4 Hours
Alcohol Serv Safe	5/22 Thu. 9 am. – 1 p.m.	Broward Campus	3 Hours
Ready to Work	5/22 Thu. 9 a.m. – 12 p.m. Thu. 1 p.m. – 4 p.m.	Broward Campus	3 Hours

Ready to Work	5/23 Thu. 9 a.m. – 12 p.m. Thu. 1 p.m. – 4 p.m.	Broward Campus	3 Hours
Digital Literacy	5/27 – 5/30 Tue. – Fri. 9 a.m. – 1 p.m.	Broward Campus	4 Hours
Employability Skills	5/27 – 5/30 Tue. – Fri. 1 p.m. – 4 p.m.	Broward Campus	3 Hours
Rigging	5/28 Wed. 1 p.m. – 5 p.m.	OIC Workforce Training Center at the Housing Authority of the City of Fort Lauderdale	4 Hours